



Private Property Improvement Incentive Program

Property Improvement Incentive Program

Code Violation Remediation

Date	
Applicant Name	
Project Address	
Project Description	
Applicant Address	
Applicant Phone Number	
Applicant Email	

Complete if applicant is not the building owner

Building Owner	
Building Owner Address	
Building Owner Phone Number	
Building Owner Email	



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ATTACHMENTS REQUIRED (incomplete applications will be returned to the applicant)

1. Provide itemized cost estimate of all materials, supplies and labor costs of the project (Attach to application)
2. Provide project plans, specifications, sketch or scaled drawing sufficient to accurately describe the proposed work. (Attach to application)
3. Provide current photograph of (1) the building itself and (2) within the context of the streetscape clearly showing the existing conditions of the proposed area of improvement. (Attach to application)

Project Start Date: _____

Anticipated Project Completion Date: _____

I have read the guidelines of the Property Improvement Incentive Program and agree to fully comply with its requirements.

Signature of Applicant

On this _____ day of _____, 2019, before me personally appeared _____ to me personally known to be the individual(s) described in and who executed the foregoing instrument.

In testimony whereof I have hereunto set my hand and affixed my official seal in said county and state the day and year last above written.

Notary Public

My commission expires: _____

PROPERTY OWNER CONSENT: (If the applicant is not the property owner)

I _____, Owner of the aforementioned property consent to the proposed work being undertaken by _____, the business owner. I further agree that the business owner is able to undertake these improvements under the terms of my rental agreement with them. I understand the requirements of the Downtown Moberly Community Improvement District's Property Improvement Incentive Program and agree to be bound by them in my capacity as building owner.

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Private Property Improvement Program Scoring Rubric

	Yes (15)	No (0)	
Has the property received a code violation notice from The City of Moberly?			
	Yes (10)	No (0)	
Have some code violations been addressed by the building owner without CID assistance?			
	Yes (20)	Some (10)	No (0)
Will the proposed improvements correct the code violations cited for the property?			
	Yes (5)	No (0)	
Will the proposed project utilize contractors located within the city limits of Moberly?			
Total (50 maximum)			